

Standard private hire vehicle licence conditions

1. The holder of a private hire vehicle licence shall:

- ensure that the vehicle is kept clean and tidy, free of damage and in good working order at all times
- Ensure suitable storage for passenger's luggage, ideally separated from the passenger compartment, should be provided. Luggage carried must be suitably secured in place. Estate type vehicles shall have an appropriate guard fitted between the passenger and the luggage compartments.
inform the Council's licensing team within 72 hours of any accident involving the licensed vehicle
- notify the Council, in writing, within 7 days of any;
 - a) changes to any details provided on the application form e.g. address, name, etc
 - b) change of private hire operator
 - c) changes to insurance for the vehicle
- notify the Council, in writing, within 14 days of any sale of a licensed vehicle
- ensure the vehicle complies with the vehicle testing requirements and vehicle inspection standard in Appendix 7;
- ensure the Council's licence plate and internal plate are displayed on the vehicle at all times (unless an exemption has been granted)
- ensure the door signs as detailed in Section 4 of the policy are displayed at all times
- not display a roof sign on the vehicle
- not display advertising on the vehicle without first obtaining the Council's written approval
- ensure no modifications shall be made to the vehicle without consent from the Council.

Additional private hire vehicle conditions (for vehicles with an exemption from displaying a vehicle plate)

2. The holder of this licence shall ensure that:

- the private hire vehicle plate is attached to the vehicle inside the boot lid area
- the internal exemption sticker is displayed in the front windscreen in the left hand bottom corner
- the exemption notice issued by the Council is carried in the vehicle at all times and available at all times for inspection by a police officer or authorised officer