

East Horsley Neighbourhood Plan Referendum Information Statement

About this statement

A referendum on whether to adopt the East Horsley Neighbourhood Plan will be held for residents of the East Horsley Neighbourhood Area (East Horsley Parish) on **17 May 2018**.

This statement provides more information about the referendum, for example who can take part and how.¹

The neighbourhood plan referendum

The question that will be asked at the referendum is:

Do you want Guildford Borough Council to use the neighbourhood plan for East Horsley to help it decide planning applications in the neighbourhood area?

The referendum asks you to vote 'yes' or 'no' to this question.

For this question, you will receive a ballot paper, which you may use to record your vote.

If a majority of the votes received are in favour then the Council will 'make' the East Horsley Neighbourhood Plan. If the Plan is 'made', then it will become part of the development plan for Guildford borough (see below) and will help the Council to decide planning applications in the East Horsley Neighbourhood Area

The planning system

The UK has a plan-led system of town and country planning. Local (borough, district and unitary) authorities make planning decisions based on policies in the local Development Plan, national policy, and other material considerations. The Development Plan is the starting point for determining any planning application. The planning policies within it help to decide how much and what type of development happens, what it looks like and where it goes. Guildford borough's Development Plan consists of:

- the saved policies of the Guildford Borough Local Plan 2003
- waste and minerals plans produced by Surrey County Council
- saved Policy NRM6 of the South East Plan and
- any neighbourhood plans that have passed a referendum.

Neighbourhood plans

Neighbourhood plans are produced for neighbourhood areas by parish or town councils or, in areas without a parish, by forums of residents and businesses, in consultation with their local communities. When a neighbourhood plan passes a local referendum it will become part of the statutory development plan and its

¹ This statement is required by regulations 4(3)(a) and 4(3)(b)(v) of the Neighbourhood Planning (Referendum) Regulations 2012 (as amended).

policies must be used to help determine planning applications in that neighbourhood area. Neighbourhood plans therefore allow communities considerable influence over development in their own areas.

East Horsley Neighbourhood Plan

The East Horsley Neighbourhood Plan was produced by East Horsley Parish Council in consultation with East Horsley residents. It sets planning policies for the East Horsley Neighbourhood Area.

The parish council held its own consultation on their draft Neighbourhood Plan before submitting it to Guildford Borough Council ('The Council'). The Council then held a further consultation before sending the Plan and representations to an independent examiner to examine the Plan.

The examiner recommended a number of modifications to the Plan, which the Council agreed with, to ensure that it complies with the [basic conditions](#)² and other legislative requirements before proceeding to a referendum. The Referendum Version of the Plan is the final version of the Plan, and includes these modifications.

How to view the Neighbourhood Plan and other documents

The Plan and other specified documents³, as listed below, can be viewed online at www.guildford.gov.uk/easthorsleyreferendum. Paper copies are available to view at:

- Main reception, Guildford Borough Council, Millmead House, Millmead, Guildford, Surrey GU2 4BB (open 9am to 5pm Monday to Friday).
- Guildford Library, 77 North Street, Guildford, Surrey GU1 4AL (open Monday, Wednesday and Friday 9.30am–5.30pm, Tuesday and Thursday 9.30am–7pm, Saturday: 9.30am–5pm).
- Horsley Library, Parade Court, Ockham Road south, East Horsley, Surrey KT24 6QR (open Monday 2pm–5pm, Tuesday, Thursday and Friday 10am–1pm & 2pm–5pm, Saturday: 10am–4pm).

The specified documents are:

- The East Horsley Neighbourhood Plan (Referendum Version);
- The report made by the examiner on the East Horsley Neighbourhood Plan;
- Representations received during the Council's consultation which were submitted to the examiner;
- The Council's Basic conditions and compliance statement; and
- A statement setting out general information as to town and country planning and the referendum (this information is contained within this Information Statement).

The referendum area and eligibility to vote

The referendum area can be seen on the map at the end of this statement. It follows the boundary of East Horsley Parish and is the same area as the East Horsley Neighbourhood Area.

A person is entitled to vote in the referendum if on 17 May 2018:

- he or she is entitled to vote in a [local government](#) election in the referendum area and
- his or her qualifying address for the election is in the referendum area.

A person's qualifying address is, in relation to a person registered in the register of electors, the address in respect of which he or she is entitled to be registered. This means that he or she must live in the address

² Contained in Schedule 4B paragraph 8(2) of the Town and Country Planning Act 1990

³ Specified in regulation 4(3)(b) of the Neighbourhood Planning (Referendum) Regulations 2012 (as amended).

at which they are registered, and that this is the address that they are entitled to register for the purpose of voting (usually their main address).

Applications to be included on the register of electors for this referendum must be received no later than **Monday 30 April 2018**.

You can check whether you are registered to vote by calling 01483 444115.

Individuals, bodies and groups may campaign for a 'yes' or 'no' vote. There is a legal limit to the amount of money that can be spent campaigning. The referendum expenses limit is £2,568.29. This limit was calculated based on the number of persons entitled to vote in the referendum as of 1st April 2018, which was 3,492.

The referendum will be conducted in accordance with procedures that are similar to those used at local government elections.

How and where can I vote?

There are three ways to vote: in person, by post or by proxy.

In person

Vote at the polling station at

St Martin's Church Hall, Ockham Road South, East Horsley, KT24 6RL

Horsley Library, Parade Court, East Horsley, KT24 6QR

East Horsley Village Hall, Kingston Avenue, East Horsley, KT24 6QT

between 7am and 10pm on 17 May 2018.

By post

Fill in an application form and send it to The Electoral Registration Officer, Guildford Borough Council, Millmead House, Millmead, Guildford, Surrey, GU24BB by **5pm on 1 May 2018**.

Ballot papers can be sent overseas, but you need to think about whether you will have time to receive and return your postal vote by 17 May 2018, in these cases a proxy is recommended.

You should receive your postal vote about a week before polling day. If it doesn't arrive in time, you can get a replacement up to 5pm on 17 May 2018. Replacement of spoilt, or lost postal ballot papers can be obtained from Friday 11 May 2018. For more information please call 01483 444115.

By proxy

You may be able to vote by proxy. This means allowing somebody you trust to vote at your polling station on your behalf. The deadline to submit your proxy vote application is 5pm on 9 May 2018.

Postal and Proxy vote application forms are available from the Elections team on 01483 444115 or can be downloaded from the Electoral Commission website at www.aboutmyvote.co.uk.

East Horsley Neighbourhood Area



To see a more detailed map of the East Horsley Neighbourhood Area, please visit <http://www.guildford.gov.uk/easthorsley>.