

[Access to benefits website www.staffbenefitsscheme.co.uk](http://www.staffbenefitsscheme.co.uk)

Dear **Colleague**

I am writing to tell you about the discount benefits portal available to employees at – www.staffbenefitsscheme.co.uk

It is easy to search and find all those bargains you are looking for! We hope you love the choices that the Staff Benefits Scheme gives you – including:

- Up to 15% off paper and reloadable voucher cards for retailers including; Asda, Argos, B&Q, Boots, Curry's, Homebase, Ikea, New Look, Marks and Spencer's, Morrisons, Top Shop, Sainsbury's plus many more
- Save up to 30% off cinema tickets
- Online discount codes, helping you to save at your favourite online retailers
- Save up to 14% off package holidays through the online travel portal – lifestyletravel where you can browse, compare and book discounted breaks
- Up to 60% off UK hotels, attractions and fun days out for all the family
- Collect multi retailer savings with the pre-paid Mastercard® Debit Card 'Spree Plus'
- Earn cash-back while you shop online with over 4,000 online offers being updated on a daily basis

As well as the many discounts available through your benefits site, when you register online you will also be eligible for the FREE monthly prize draw. This means that each month you will be entered into a prize draw where you could win £150, £75 or £25 worth of gift vouchers.

What do I need to do?

Just follow the steps below and you can soon start to access the offers available from your work or home PC.

1. Go to www.staffbenefitsscheme.co.uk
2. Click on "Join Now"
3. Enter your Employee number (this can be found on your contract of employment)
4. Enter a preferred username and password, which you will use the next time you visit the site
5. Follow the on screen steps and enter the information requested
6. Now all you have to do is start exploring and see how the Staff Benefits Scheme can start saving you money!

If you need any help in registering call 0845 272 8720 and quote 'Guildford Borough Council' or contact Human Resources on 01483 444017.

Yours sincerely

HR Department
Guildford Borough Council