

Payments can be made as follows:-

Payment Method	How to pay
<b>Direct Debit</b>	<p>The most popular and secure method of payment. Your rights are guaranteed by your bank. If there is a change to your bill the Council will sort out the new payments direct with your bank and give you at least 10 days-notice of the new amounts.</p> <p>To pay this way please complete the Direct Debit form enclosed and return it to Guildford Borough Council. Millmead House, Millmead, Guildford, GU2 4BB</p>
<b>Telephone</b>  <b>0330 088 9584</b>	<p>Call the automated telephone payment line on <b>0330 088 9584</b> using Option 4, Sundry Invoices, which is open 24 hours a day, 365 days a year.</p> <p>You will need your Invoice number, the amount due (both shown on your invoice) and your debit or credit card. The payment line gives easy to follow instructions and a transaction number as your proof of payment.</p>
<b>Guildford Borough Council website</b>  <b>www.guildford.gov.uk</b>	<p>Log on to Guildford Borough Council's website at <a href="http://www.guildford.gov.uk/pay">www.guildford.gov.uk/pay</a> and follow the links to 'do it online'</p> <p>Quick, easy and immediate. You also get an email confirming receipt of your payment.</p>
<b>Online at your bank</b>	<p>If your bank offers online banking facilities you can transfer your Invoice payment direct to the Council's bank account.</p> <p>Follow the instructions from your bank's website. You will need the Council's bank details which are: Sort Code 40-22-26, Bank A/C 71850636, your Invoice number and the amount due, both of which are shown on the front of your invoice.</p>
<b>Standing order</b>	<p>Complete a standing order form which should be available from your bank.</p> <p>You will need the Council's bank details which are: Sort Code 40-22-26, Bank A/C 71850636, your Account number and the amount due, both of which are shown on your invoice. Please remember to contact your bank to update your standing order if your instalments change and to cancel it and renew it each year.</p>