

Screening/Scoping Pro Forma

Section	Cultural Services Strategy & Development		Officer responsible for the screening/scoping	Mike Beckwith		
Name of Policy to be assessed	Access to Council owned community centres	Date of Assessment	7/8/08	Is this a proposed new or existing policy/procedure/practice?		existing
1. Briefly describe the aims, objectives and purpose of the policy/procedure/practice?		To ensure the 4 community centres owned by the Council are as accessible as possible to the public and hirers				
2. Are there any associated or specific objectives of the policy/procedure/practice? Please explain.		To provide centres that are affordable to hirers and are available to provide a range of services of use and interest to local residents and visitors.				
3. Who is intended to benefit from this policy and in what way?		Public; by having a local facility available at affordable rates for a range of uses. Hirers; by providing a facility in which to run their events. Council; by providing local, affordable, accessible facilities.				
4. What outcomes are wanted from this policy/procedures/practice?		Provision of accessible space; local provision; as much use as possible; sustainable provision; satisfy local needs; safe provision				
5. What factors/forces could contribute/detract from the outcomes?		Quality of provision; sustainability; marketing; accessibility; cost; availability; terms & conditions of use; size of facility; safety; DDA compliance				
6. Who are the main stakeholders in relation to the policy?	Public; hirers; Council; Management Committees		7. Who implements the policy, and who is responsible for the policy?	Management Committees; Council		
8. Are there concerns that the policy <u>could</u> have a differential impact on racial groups?		N	Please explain Access is equal for all racial groups			
What existing evidence (either presumed or otherwise) do you have for this?						
9. Are there concerns that the policy <u>could</u> have a differential impact due to gender?		N	Access available to all			
What existing evidence (either presumed or						

otherwise) do you have for this?		
10. Are there concerns that the policy <u>could</u> have a differential impact due to disability?	Y	All of the centres have work to be undertaken to make them fully DDA compliant, this work is however programmed and in the meantime where possible protocols have been put in place. The Guildford Centre will not have all DDA works carried out as the centre is due to be replaced around 2010.
What existing evidence (either presumed or otherwise) do you have for this?		
11. Are there concerns that the policy <u>could</u> have a differential impact due to sexual orientation?	N	Access available to all
What existing evidence (either presumed or otherwise) do you have for this?		
12. Are there concerns that the policy <u>could</u> have a differential impact due to their age?	N	Access available to all. 'Hirings' must however be made by adults over 18 years of age.
What existing evidence (either presumed or otherwise) do you have for this?		
13. Are there concerns that the policy <u>could</u> have a differential impact due to their religious belief?	N	Access available to all
What existing evidence (either presumed or otherwise) do you have for this?		
14. Are there concerns that the policy <u>could</u> have a differential impact due to them having dependants/caring responsibilities?	N	Access available to all
What existing evidence (either presumed or otherwise) do you have for this?		

15. Are there concerns that the policy <u>could</u> have a differential impact due to them have an offending past?		N Knowledge of people's past would not be available
What existing evidence (either presumed or otherwise) do you have for this?		
16. Are there concerns that the policy <u>could</u> have a differential impact due to them being Transgender or transsexual?		N Access available to all
What existing evidence (either presumed or otherwise) do you have for this?		
17. Could the differential impact identified in 8-16 amount to there being the potential for adverse impact in this policy/procedure/practice?		N Please explain Any access issues currently being addressed.
18. Can this adverse impact be justified on the grounds of promoting equality of opportunity for one group? Or any other reason?	Y	N Please explain for each heading (questions 8-16) on a separate piece of paper. N/A
Business improvement 19. Is there any concern that there are unmet needs in relation to any of the above groups?		N Please explain
20. Does differential impact or unmet need cut across the equality strands (e.g. elder BME groups)?		N Please explain

<p>21. If yes, should the full EIA be conducted jointly with another service area/contractor/partner/agency?</p>	<p>Y</p>	<p>N</p>	<p>Please explain N/A</p>
<p>22. Is there a missed opportunity to improve your business in relation to any of the policies, procedures or practices to promote racial, gender, disability, age, sexual orientation, religion or belief equality?</p>			<p>None identified. <i>Does the nature of hirers give any indication that certain groups do not, who might otherwise seek to do so, take advantage of these facilities?</i></p>

			Yes	No
		<p>24. If No, are there any changes required to the policy to improve it around the equality agenda? No policy changes identified</p>		

Signed
(completing officer)

Date August 2008

Signed
(Head of Section)

Date

Countersigned
(Corporate Diversity/Diversity/Policy Team)

Date September 2008