

## Guildford Borough Council

### Equalities Impact Assessment

#### Screening/Scoping Pro Forma

<b>Section</b>	Recycling and Cleansing	<b>Officer responsible for the screening/scoping</b>	Derek Trawber		
<b>Name of Policy to be assessed</b>	Cleaner Borough Strategy (Street Cleansing)	<b>Date of Assessment</b>	31/10/08	<b>Is this a proposed new or existing policy/procedure/practice?</b>	Existing
<b>1. Briefly describe the aims, objectives and purpose of the policy/procedure/practice?</b>	The aim of the strategy is to keep Guildford's streets and public areas clean. This will be achieved by the provision of a street cleaning service, the prompt removal of fly-tips and abandoned vehicles, appropriate education and enforcement. This strategy also supports the Council's Cleaner, Safer, Greener Strategy.				
<b>2. Are there any associated or specific objectives of the policy/procedure/practice? Please explain.</b>	<ul style="list-style-type: none"> <li>• To meet all national and local targets.</li> <li>• To comply with the Environmental Protection Act.</li> <li>• To provide services more efficiently and effectively.</li> <li>• To be proactive as well as reactive.</li> <li>• To ensure equal access to services.</li> </ul>				
<b>3. Who is intended to benefit from this policy and in what way?</b>	<ul style="list-style-type: none"> <li>• All residents.</li> <li>• GBC (improved performance, improved efficiency, positive publicity).</li> <li>• Staff (more team working, greater job satisfaction).</li> </ul>				
<b>4. What outcomes are wanted from this policy/procedures/practice?</b>	<ul style="list-style-type: none"> <li>• Improved standards of street cleaning.</li> <li>• Improved customer satisfaction.</li> <li>• Reduced incidents of littering, fly-tipping and abandoned vehicles.</li> </ul>				
<b>5. What factors/forces could contribute/detract from the outcomes?</b>	<ul style="list-style-type: none"> <li>• Consultation, communication and publicity.</li> <li>• Systems and procedures.</li> <li>• Staff training.</li> <li>• Resources (staff / equipment).</li> <li>• The impact of other services (refuse and recycling in particular).</li> </ul>				
<b>6. Who are the main stakeholders in relation to the policy?</b>	All GBC residents, Councillors, managers, staff, visitors and businesses.	<b>7. Who implements the policy, and who is responsible for the policy?</b>	<ul style="list-style-type: none"> <li>• Head of Operational Services</li> <li>• Recycling and Cleansing Manager</li> </ul>		

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<b>8. Are there concerns that the policy <u>could</u> have a differential impact on racial groups?</b>	Yes	Need to consider the effectiveness of communications material and reporting channels (hotline / website) for those who do not speak English as their first language. Existing material is available in alternative formats upon request. Consider increasing the amount of non-textual information.
<b>What existing evidence (either presumed or otherwise) do you have for this?</b>	The experience of other Councils.	
<b>9. Are there concerns that the policy <u>could</u> have a differential impact due to gender?</b>	No	
<b>What existing evidence (either presumed or otherwise) do you have for this?</b>	No specific evidence. The strategy does not discriminate against anyone due to gender.	
<b>10. Are there concerns that the policy <u>could</u> have a differential impact due to disability?</b>	Yes	Need to ensure equality of access to services. Consider how the disabled can be included in education and neighbourhood activities.
<b>What existing evidence (either presumed or otherwise) do you have for this?</b>	The experience of other Councils. Experience from providing the service in the past.	
<b>11. Are there concerns that the policy <u>could</u> have a differential impact due to sexual orientation?</b>	No	
<b>What existing evidence (either presumed or otherwise) do you have for this?</b>	No specific evidence. The strategy does not discriminate against anyone due to sexual orientation.	
<b>12. Are there concerns that the policy <u>could</u> have a differential impact due to their age?</b>	Yes	The education programme should be relevant to all ages, so it may be necessary to adopt different methods and approaches. The elderly may find it difficult participate in some neighbourhood activities. Consider adapting them if appropriate.
<b>What existing evidence (either presumed or otherwise) do you have for this?</b>	The experience of other Councils. Experience of providing the service in the past.	

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<b>13. Are there concerns that the policy <u>could</u> have a differential impact due to their religious belief?</b>	No	
<b>What existing evidence (either presumed or otherwise) do you have for this?</b>	No specific evidence. The strategy does not discriminate against anyone due to religious belief.	
<b>14. Are there concerns that the policy <u>could</u> have a differential impact due to them having dependants/caring responsibilities?</b>	No	
<b>What existing evidence (either presumed or otherwise) do you have for this?</b>	The experience of other Councils.	
<b>15. Are there concerns that the policy <u>could</u> have a differential impact due to them have an offending past?</b>	No	
<b>What existing evidence (either presumed or otherwise) do you have for this?</b>	The experience of other Councils.	
<b>16. Are there concerns that the policy <u>could</u> have a differential impact due to them being Transgender or transsexual?</b>	No	
<b>What existing evidence (either presumed or otherwise) do you have for this?</b>	The experience of other Councils.	

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<p><b>17. Could the differential impact identified in 8-16 amount to there being the potential for adverse impact in this policy/procedure/practice?</b></p>	<p>Yes</p>	<p>The aim of the education programme should be to reach and engage with as many residents as possible, regardless of race, age or disability.</p>
<p><b>18. Can this adverse impact be justified on the grounds of promoting equality of opportunity for one group? Or any other reason?</b></p>		<p>Race: No, however due to the low percentage of BME groups in Guildford, communications material will not automatically be available in different formats. Disability: No. Age: No.</p>
<p><b>Business improvement</b></p> <p><b>19. Is there any concern that there are unmet needs in relation to any of the above groups?</b></p>	<p>Yes</p>	<p>There is currently no equalities monitoring data.</p> <p>Need to consult with customers and representative groups to confirm the assumptions made in relation to race, disability and age.</p>
<p><b>20. Does differential impact or unmet need cut across the equality strands (e.g. elder BME groups)?</b></p>	<p>Yes</p>	<p>Potentially race, age and disability.</p> <p>Meeting the objectives of the strategy has direct links to the provision of new refuse and recycling services (Recycling Works). This project aims to align the schedules with street cleaning to ensure any unintentional littering (by residents or crews) is dealt with quickly. All residents will benefit from this new approach.</p> <p>It should also be noted that there is a common perception by some that councils provide better street cleansing services in affluent areas than in deprived areas. The aim of this strategy is to improve standards across the borough, especially in deprived areas where incidents of littering, fly-tipping and anti-social behaviour may be higher. Cleaning schedules will be based on the EPA and local knowledge to achieve high standards for everyone.</p>

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<p><b>21. If yes, should the full EIA be conducted jointly with another service area/contractor/partner/agency?</b></p>	<p>No</p>	
<p><b>22. Is there a missed opportunity to improve your business in relation to any of the policies, procedures or practices to promote racial, gender, disability, age, sexual orientation, religion or belief equality?</b></p>	<p>No</p>	
<p><b>23. Should the policy proceed to a full equality impact assessment?</b></p>	<p>No</p>	<p>The review can be carried out without a full EIA.</p>
<p><b>24. If No, are there any changes required to the policy to improve it around the equality agenda?</b></p>	<p>Yes</p>	<p>Consider the recommendations made above and make appropriate changes if necessary.</p>

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**Signed**  
**(completing officer):**

**Date: 31 October 2008**

**Signed**  
**(Head of Section):**

**Date:**

**Countersigned**  
**(HR representative)**

**Date November 2008**