

Guildford Borough Council

Equalities Impact Assessment

Screening/Scoping Pro Forma

Section	Operational Services -Engineering		Officer responsible for the screening/scoping	Derek Trawber	
Name of Policy to be assessed	Flood Emergency Plan		Date of Assessment	27/10/08	Is this a proposed new or existing policy/procedure/practice? Existing
1. Briefly describe the aims, objectives and purpose of the policy/procedure/practice?	To provide advice and assistance when there is flooding.				
2. Are there any associated or specific objectives of the policy/procedure/practice? Please explain.	<ul style="list-style-type: none"> To provide sandbags to properties at risk of flooding. 				
3. Who is intended to benefit from this policy and in what way?	<ul style="list-style-type: none"> Residents, business and any other organisation in Guildford borough. 				
4. What outcomes are wanted from this policy/procedures/practice?	<ul style="list-style-type: none"> Customers get the advice they need when they need it. If practicable, customers are provided with sandbags in time to limit the threat of damage to their property. 				
5. What factors/forces could contribute/detract from the outcomes?	<ul style="list-style-type: none"> Very extreme weather (wind / rain / flash flooding). Loss of power / communication systems. Traffic congestion. Resources (staff / vehicles). 				
6. Who are the main stakeholders in relation to the policy?	The Environment Agency, all GBC residents, Councillors, managers, staff, local businesses and other organisations.		7. Who implements the policy, and who is responsible for the policy?	<ul style="list-style-type: none"> Head of Operational Services Engineering Manager 	

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<p>8. Are there concerns that the policy <u>could</u> have a differential impact on racial groups?</p>	<p>Yes</p>	<p>Need to consider the effectiveness of communications material for those who do not speak English as their first language. Existing material is available in alternative formats upon request. Consider increasing the amount of non-textual information.</p>
<p>What existing evidence (either presumed or otherwise) do you have for this?</p>	<p>No specific evidence.</p>	
<p>9. Are there concerns that the policy <u>could</u> have a differential impact due to gender?</p>	<p>No</p>	
<p>What existing evidence (either presumed or otherwise) do you have for this?</p>	<p>No specific evidence. The plan does not discriminate against anyone due to gender.</p>	
<p>10. Are there concerns that the policy <u>could</u> have a differential impact due to disability?</p>	<p>Yes</p>	<p>Need to ensure equality of access to services. Consider access to information through communications systems (phone, website). Customer are expected to collect sandbags from the depot or local emergency stock-piles where possible. A delivery service is available (subject to resources) for those who cannot do this. Vulnerable, disabled customers to be given priority where appropriate.</p>
<p>What existing evidence (either presumed or otherwise) do you have for this?</p>	<p>No specific evidence. Consider carrying out consultation with disabled customers and disability groups.</p>	
<p>11. Are there concerns that the policy <u>could</u> have a differential impact due to sexual orientation?</p>	<p>No</p>	
<p>What existing evidence (either presumed or otherwise) do you have for this?</p>	<p>No specific evidence. The plan does not discriminate against anyone due to sexual orientation.</p>	
<p>12. Are there concerns that the policy <u>could</u> have a differential impact due to their age?</p>	<p>Yes</p>	<p>The elderly may be more vulnerable. Need to ensure assistance is prioritised where appropriate (see actions for disability).</p>

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What existing evidence (either presumed or otherwise) do you have for this?	No specific evidence. Consider carrying out consultation with elderly customers and representative groups.	
13. Are there concerns that the policy <u>could</u> have a differential impact due to their religious belief?	No	
What existing evidence (either presumed or otherwise) do you have for this?	No specific evidence. The plan does not discriminate against anyone due to religious belief.	
14. Are there concerns that the policy <u>could</u> have a differential impact due to them having dependants/caring responsibilities?	No	<i>Consider whether it would be practicable to prioritise support for known carers?</i>
What existing evidence (either presumed or otherwise) do you have for this?	No specific evidence.	
15. Are there concerns that the policy <u>could</u> have a differential impact due to them have an offending past?	No	
What existing evidence (either presumed or otherwise) do you have for this?	No specific evidence.	
16. Are there concerns that the policy <u>could</u> have a differential impact due to them being Transgender or transsexual?	No	
What existing evidence (either presumed or otherwise) do you have for this?	No specific evidence.	

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<p>17. Could the differential impact identified in 8-16 amount to there being the potential for adverse impact in this policy/procedure/practice?</p>	<p>Yes</p>	<p>Need to ensure that relevant parts of the plan are publicised in such a way that those who do not have English as their first language, the disabled and/or elderly are aware of what they need to do and what services are available in a flood emergency.</p>
<p>18. Can this adverse impact be justified on the grounds of promoting equality of opportunity for one group? Or any other reason?</p>		<p>Race: No, however due to the low percentage of BME groups in Guildford, communications material will not automatically be available in different formats. Disability: No. Age: No.</p>
<p>Business improvement</p> <p>19. Is there any concern that there are unmet needs in relation to any of the above groups?</p>	<p>Yes</p>	<p>There is currently no equalities monitoring data.</p> <p>Further investigation is required on the impact to certain racial groups.</p> <p>Need to consult with customers and representative groups to confirm the assumptions made in relation to race, disability and age.</p>
<p>20. Does differential impact or unmet need cut across the equality strands (e.g. elder BME groups)?</p>	<p>Yes</p>	<p>Potentially both race, disability and age.</p>
<p>21. If yes, should the full EIA be conducted jointly with another service area/contractor/partner/agency?</p>	<p>No</p>	

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22. Is there a missed opportunity to improve your business in relation to any of the policies, procedures or practices to promote racial, gender, disability, age, sexual orientation, religion or belief equality?	No	
23. Should the policy proceed to a full equality impact assessment?	No	The review can be carried out without a full EIA.
24. If No, are there any changes required to the policy to improve it around the equality agenda?	Yes	Consider the recommendations made above and make appropriate changes as necessary.

Signed
(completing officer):

Date: 27 October 2008

Signed
(Head of Section):

Date: 27 October 2008

Countersigned
(HR representative)

Date January 2009