

## Guildford Borough Council

### Equalities Impact Assessment

#### Screening/Scoping Pro Forma

<b>Section</b>	Parking Services	<b>Officer responsible for the screening/scoping</b>	Derek Trawber		
<b>Name of Policy to be assessed</b>	On-Street Parking	<b>Date of Assessment</b>	19/1/09	<b>Is this a proposed new or existing policy/procedure/practice?</b>	Existing
<b>1. Briefly describe the aims, objectives and purpose of the policy/procedure/practice?</b>	<p>GBC manages all formalised on-street parking bays in the borough, on behalf of the Highway Authority, Surrey County Council. Within the Guildford Town Centre Controlled Parking Zone some spaces are allocated to residents only, whilst others may be used by anyone on a time limited or pay and display basis. There are a number of dedicated disabled bays. We also enforce other restrictions on street such as single or double yellow lines throughout the borough under the Traffic Management Act 2004.</p> <p>Customers displaying a valid disabled parking permit (blue badge) can park free of charge in any resident, dual use or pay and display bay without time limit. Some of the dedicated disabled bays are limited to a maximum stay of three hours to encourage turnover.</p> <p>The number and location of disabled parking bays has been agreed over time through experience and customer feedback. The aim is to provide sufficient spaces without a significant number remaining unused to the detriment of other customers.</p> <p>Disabled customers can also park on single or double yellow lines for a maximum of three hours.</p> <p>Surrey County Council are responsible for considering the need for advisory disabled parking bays for specific residents in residential areas.</p> <p>Within the Guildford Town Centre Controlled Parking Zone additional parking permits are available for visitors or carers on application to the Parking office. Medical / health visitors are also catered for.</p>				

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<p><b>2. Are there any associated or specific objectives of the policy/procedure/practice? Please explain.</b></p>	<ul style="list-style-type: none"> <li>• To provide a maximum number of on-street parking bays to best meet the needs of those who wish to park on the street.</li> <li>• To ensure customers comply with the relevant restrictions in each bay to maximise the availability for others.</li> <li>• To ensure all other parts of the road or highway are kept clear of parked cars to allow traffic to flow freely and safely.</li> </ul>		
<p><b>3. Who is intended to benefit from this policy and in what way?</b></p>	<ul style="list-style-type: none"> <li>• All customers (residents, visitors, businesses).</li> <li>• Parking bays should be available to most customers when they need to use them.</li> </ul>		
<p><b>4. What outcomes are wanted from this policy/procedures/practice?</b></p>	<ul style="list-style-type: none"> <li>• Maximum availability of parking bays.</li> <li>• Compliance to restrictions by customers.</li> <li>• Improved traffic flow.</li> <li>• Improved customer satisfaction.</li> </ul>		
<p><b>5. What factors/forces could contribute/detract from the outcomes?</b></p>	<ul style="list-style-type: none"> <li>• Compliance / non-compliance of customers.</li> <li>• Misuse of the blue badge scheme.</li> <li>• Appropriate signage.</li> <li>• Location of disabled parking bays.</li> <li>• Consultation, communication and publicity.</li> <li>• Systems and procedures.</li> <li>• Staff training.</li> </ul>		
<p><b>6. Who are the main stakeholders in relation to the policy?</b></p>	<p>All those who park on the street, road users, GBC residents, Guildford town centre residents, businesses, visitors, Councillors, managers and staff.</p>	<p><b>7. Who implements the policy, and who is responsible for the policy?</b></p>	<ul style="list-style-type: none"> <li>• <a href="#">Head of Operational Services</a></li> <li>• <a href="#">Parking Manager</a></li> </ul>
<p><b>8. Are there concerns that the policy <u>could</u> have a differential impact on racial groups?</b></p>	<p>Yes</p>	<p>Need to consider the effectiveness of communications material (including signage) for those who do not speak English as their first language. Existing material is available in alternative formats upon request. Consider increasing the amount of non-textual information.</p>	

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What existing evidence (either presumed or otherwise) do you have for this?	The experience of other Councils.	
9. Are there concerns that the policy <u>could</u> have a differential impact due to gender?	No	
What existing evidence (either presumed or otherwise) do you have for this?	The experience of other Councils.	
10. Are there concerns that the policy <u>could</u> have a differential impact due to disability?	No	
What existing evidence (either presumed or otherwise) do you have for this?	Because we give disabled customers a range of options to park on street.	
11. Are there concerns that the policy <u>could</u> have a differential impact due to sexual orientation?	No	
What existing evidence (either presumed or otherwise) do you have for this?	The experience of other Councils.	
12. Are there concerns that the policy <u>could</u> have a differential impact due to their age?	No.	
What existing evidence (either presumed or otherwise) do you have for this?	The experience of other Councils.	
13. Are there concerns that the policy <u>could</u> have a differential impact due to their religious belief?	No	<i>Parking restrictions at/near places of worship?</i>

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What existing evidence (either presumed or otherwise) do you have for this?	The experience of other Councils.	
14. Are there concerns that the policy <u>could</u> have a differential impact due to them having dependants/caring responsibilities?	No	<i>Need for 'mother and baby' sized parking bays?</i>
What existing evidence (either presumed or otherwise) do you have for this?	The experience of other Councils.	
15. Are there concerns that the policy <u>could</u> have a differential impact due to them have an offending past?	No	
What existing evidence (either presumed or otherwise) do you have for this?	The experience of other Councils.	
16. Are there concerns that the policy <u>could</u> have a differential impact due to them being Transgender or transsexual?	No	
What existing evidence (either presumed or otherwise) do you have for this?	The experience of other Councils.	
17. Could the differential impact identified in 8-16 amount to there being the potential for adverse impact in this policy/procedure/practice?	No	

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<p><b>18. Can this adverse impact be justified on the grounds of promoting equality of opportunity for one group? Or any other reason?</b></p>		<p>Race: No, however due to the low percentage of BME groups in Guildford, communications material will not automatically be available in different formats but will be available on request.</p>
<p><b>Business improvement</b></p> <p><b>19. Is there any concern that there are unmet needs in relation to any of the above groups?</b></p>	<p>No</p>	
<p><b>20. Does differential impact or unmet need cut across the equality strands (e.g. elder BME groups)?</b></p>	<p>No</p>	
<p><b>21. If yes, should the full EIA be conducted jointly with another service area/contractor/partner/agency?</b></p>	<p>N/A</p>	
<p><b>22. Is there a missed opportunity to improve your business in relation to any of the policies, procedures or practices to promote racial, gender, disability, age, sexual orientation, religion or belief equality?</b></p>	<p>No</p>	

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23. Should the policy proceed to a full equality impact assessment?	No	
24. If No, are there any changes required to the policy to improve it around the equality agenda?	N/A	

**Signed**  
**(completing officer):**

**Date: 19 January 2009**

**Signed**  
**(Head of Section):**

**Date: 19 January 2009**

**Countersigned**  
**(Corporate Diversity/Diversity/Policy Team) .....**

**Date: January 2009**