

Screening/Scoping Pro Forma

Section	Parks and Countryside Service	Officer responsible for the screening/scoping	PN		
Name of Policy to be assessed	Park Attendant Rangers	Date of Assessment	13 Nov 08	Is this a proposed new or existing policy/procedure/practice?	Existing Procedure
1. Briefly describe the aims, objectives and purpose of the policy/procedure/practice?	To provide attendant ranger provision to sporting paying public or events of parks. To patrol and supervise public open spaces.				
2. Are there any associated or specific objectives of the policy/procedure/practice? Please explain.	<ul style="list-style-type: none"> • To provide advice, assistance and information to members of the public. • Presence to encourage public to feel safer in parks areas • Opening and securing lockable areas • Ensure orderly conduct by members of the public with regard to upholding by-laws • Ensure prevention of damage to GBC property • Attendant duties to facilities • Inspection of sports surfaces • Reporting defects to Parks infrastructure • Identify and removing risks to public health e.g. broken glass or litter- • Facilitates Cleaner Safer Greener policies • Parks Strategic Plan 				

3. Who is intended to benefit from this policy and in what way?		<ul style="list-style-type: none"> • Public when using paid facilities • Public generally, encouraging their use and enjoyment of Parks and Countryside facilities • Ensuring safe access to parks and to open spaces that are important for enhancing the quality of urban life. Quality green spaces have been shown to support the local economy, enhance physical and mental health, benefit children and young people, reduce crime and the fear of crime, support social cohesion, aid movement between spaces, and protect biodiversity and the environment 	
4. What outcomes are wanted from this policy/procedures/practice?		Quality provision of customer service, Pleasant safe environment to the parks and countryside areas Positive feedback from public, residents, visitors and external assessors.	
5. What factors/forces could contribute/detract from the outcomes?		Total ranger staffing numbers. Recruiting and retaining professional staff. Period of sporting surface availability – cost of hire of facility. Reduced budget of GBC stakeholder	
6. Who are the main stakeholders in relation to the policy?	Sporting Clubs Event Organisers Guildford Borough Council Members of the Public Councillors Local Police and Neighbourhood Safety Officers	7. Who implements the policy, and who is responsible for the policy?	Parks section head sets budget direction; elected members set hire costs or grant provision
8. Are there concerns that the policy <u>could</u> have a differential impact on racial groups?		N	All customers treated equally. Parks and Countryside Service has no reason to believe that there are barriers to this group in accessing the parks, gardens and floral displays.
What existing evidence (either presumed or otherwise) do you have for this?		e.g. 23/08/08 Sri Lanken Cricket team using Stoke Recreation ground Parks and Countryside have sent out 800 surveys (Nov 08) that may return further evidence whether this group is unable or unwilling to access specific service areas.	

<p>9. Are there concerns that the policy <u>could</u> have a differential impact due to gender?</p>	<p>N</p>	<p>Parks and Countryside Service has no reason to believe that there are barriers to this group in accessing the parks, gardens and floral displays. However Personal Safety Fear around personal safety is cited nationally as a key reason for women not using parks and open spaces.</p>
<p>What existing evidence (either presumed or otherwise) do you have for this?</p>	<p>Issues raised in personal safety national statistics states that the presence of friendly staff was included as one that makes women feel safer. 50% of Ranger Staff are female. Parks and Countryside have sent out 800 surveys (Nov 08) that may return further evidence whether this group is unable or unwilling to access specific service areas</p>	
<p>10. Are there concerns that the policy <u>could</u> have a differential impact due to disability?</p>	<p>N</p>	<p>It is necessary for all to have access to Parks and green spaces that have a positive effect on health and well being.</p>
<p>What existing evidence (either presumed or otherwise) do you have for this?</p>	<p>Access to parks by all is encouraged by:</p> <ul style="list-style-type: none"> • Infrastructure -physical facilities e.g. DDA compliance for paving / slopes etc See Infrastructure Scoping Document • Access and safe surfaces are monitored by ranger s and projects sections, see the infrastructure scoping document • Literature about the Parks and Countryside Service partially sighted is available as large print on request • Ranger communication Public access via Parks Ranger Service 07880 784947 <p>Parks and Countryside have sent out 800 surveys (Nov 08) that may return further evidence whether this group is unable or unwilling to access specific service areas, and or could be further assisted by the ranger service</p>	
<p>11. Are there concerns that the policy <u>could</u> have a differential impact due to sexual orientation?</p>	<p>N</p>	<p>Parks and Countryside Service has no reason to believe that there are barriers to this group in accessing the parks, gardens and floral displays</p>
<p>What existing evidence (either presumed or otherwise) do you have for this?</p>		

12. Are there concerns that the policy <u>could</u> have a differential impact due to their age?	Y	N	Parks and gardens have facilities and are important for a broad range of ages. For example: <ul style="list-style-type: none"> In the provision of play for children benefiting creative play, social skills and concentration span For satisfying the social needs of older people,
What existing evidence (either presumed or otherwise) do you have for this?	Events held on Parks are also for a broad range of ages such as Surrey County Show, Guilfest, Philharmonic Event, Plays in the castle grounds etc. Staff .Parks and Countryside considers and has employed staff beyond retirement age. Safety of young people is a priority with regards planning and maintaining paths and facilities. Staff close liaison with community groups, and police endeavours to control anti social behaviour Parks and Countryside have sent out 800 surveys (Nov 08) that may return further evidence whether this group is unable or unwilling to access specific service areas.		
13. Are there concerns that the policy <u>could</u> have a differential impact due to their religious belief?		N	Parks and Countryside Service has no reason to believe that there are barriers to this group in accessing the parks, gardens and floral displays.
What existing evidence (either presumed or otherwise) do you have for this?	This is presumed – visitor surveys and customer feedback have not highlighted issues for this group		
14. Are there concerns that the policy <u>could</u> have a differential impact due to them having dependants/caring responsibilities?		N	Parks and Countryside Service has no reason to believe that there are barriers to this group in accessing the parks, gardens and floral displays
What existing evidence (either presumed or otherwise) do you have for this?	This is presumed – visitor surveys and customer feedback has not highlighted issues for this group, however issues raised for age and disability would be alike		
15. Are there concerns that the policy <u>could</u> have a differential impact due to them have an offending past?		N	Visitor surveys and customer feedback have not highlighted issues for this group

What existing evidence (either presumed or otherwise) do you have for this?	Presumed		
16. Are there concerns that the policy <u>could</u> have a differential impact due to them being Transgender or transsexual?		N	Visitor surveys and customer feedback have not highlighted issues for this group
What existing evidence (either presumed or otherwise) do you have for this?	Presumed		
17. Could the differential impact identified in 8-16 amount to there being the potential for adverse impact in this policy/procedure/practice?		N	The emphasis for access for all ages and disabilities has benefits across all groups, particularly in safety and security, in line with Cleaner Greener Safer, improving parks and gardens for all. No adverse impact
18. Can this adverse impact be justified on the grounds of promoting equality of opportunity for one group? Or any other reason?		N	Please explain for each heading (questions 8-16) on a separate piece of paper. See above No adverse impact

<p>Business improvement</p> <p>19. Is there any concern that there are unmet needs in relation to any of the above groups?</p>	<p>Y</p>	<p>N</p>	<p>There may be opportunities to further increase all age awareness of the parks and gardens, these are being explored by our <u>in Bloom Committee</u>, and Staff; ranger staff are particularly on the front line in this process and should be encouraged with regards to gaining customer insight</p> <p>_Web site access and information is planned to be assessed and changed at winter 08/09</p> <p>The broad range of public green spaces, parks, sports and recreation grounds, woodlands, play areas and allotments helps to ensure that everybody outdoor leisure and recreational preferences can be delivered. Continued facilitation of these facilities would help to resist the formation of barriers that could form to social inclusion allowing all community members to come together. Events held at parks greatly assist in the consolidation of the communities. Customer feedback should continue to be sought and used to enable the parks and countryside service to positively respond to the changing needs and expectations of the local community and identify the barriers that remove those that prevent people from getting the most benefit. Survey (Nov 08) focuses on reaching disadvantaged groups.</p>
<p>20. Does differential impact or unmet need cut across the equality strands (e.g. elder BME groups)?</p>	<p>Y</p>	<p>N</p>	<p>The equality strands items in the majority emphasise our Cleaner Safer Greener strategies.</p>
<p>21. If yes, should the full EIA be conducted jointly with another service area/contractor/partner/agency?</p>	<p>Y</p>	<p>N</p>	<p>NB Parks & Countryside Service has conducted other scoping assessments in the areas of: Bereavement Services, Countryside, Parks Development Team, Sports and Ranger Service</p>

<p>22. Is there a missed opportunity to improve your business in relation to any of the policies, procedures or practices to promote racial, gender, disability, age, sexual orientation, religion or belief equality?</p>		<p>Opportunities may be missed by lack of customer insight; surveys do not breakdown feedback into the equality strands, however most staff are on the front line and have the opportunity to contribute customer needs to management and to strategies.</p> <p>Proposals:</p> <p>A) <u>Training</u> Customer awareness and Insight with regards equalities e.g. by front line officer training for equalities as part of customer service training</p> <p>B) <u>Identify Opportunities</u> To identify offer a diverse range of opportunities in parks including environmental and education resources that all community members can relate to.</p> <p>C) Survey (Nov 08) focuses on reaching disadvantaged groups , Parks and Countryside have sent out 800 surveys (Nov 08) that may return further evidence whether a group is unable or unwilling to access specific service areas.</p>						
<p>23. Should the policy proceed to a full equality impact assessment?</p>	<p>Y N</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td data-bbox="819 786 1800 839"></td> <td data-bbox="1800 786 1917 839"></td> <td data-bbox="1917 786 2054 839" style="text-align: center;">No</td> </tr> <tr> <td colspan="2" data-bbox="819 839 1917 1139"> <p>24. If No, are there any changes required to the policy to improve it around the equality agenda? See notes above on customer awareness.</p> </td> <td data-bbox="1917 839 2054 1139"></td> </tr> </table>			No	<p>24. If No, are there any changes required to the policy to improve it around the equality agenda? See notes above on customer awareness.</p>		
		No						
<p>24. If No, are there any changes required to the policy to improve it around the equality agenda? See notes above on customer awareness.</p>								

Signed
(completing officer)

Date **November 2008**

Signed
(Head of Section)

Date

Countersigned
(HR representative)

Date **November 2008**