

Screening/Scoping Pro Forma

Section	Planning Services		Officer responsible for the screening/scoping	Sarah-Jane Willmott		
Name of Policy to be assessed	Building Control process		Date of Assessment	14/10/08	Is this a proposed new or existing policy/procedure/practice?	Existing
1. Briefly describe the aims, objectives and purpose of the policy/procedure/practice?	For the health, safety, welfare and convenience of people in and around buildings and conservation of fuel and power.					
2. Are there any associated or specific objectives of the policy/procedure/practice? Please explain.	As 1. above					
3. Who is intended to benefit from this policy and in what way?	Everybody (inclusive).					
4. What outcomes are wanted from this policy/procedures/practice?	Safe and convenient buildings that can be used by every member of the community.					
5. What factors/forces could contribute/detract from the outcomes?	<p>Contributes - Building work that not only complies with but exceeds the requirements of building regulations.</p> <p>Detracts – Unauthorised building work and lack of enforcement of building regulations.</p>					
6. Who are the main stakeholders in relation to the policy?	Everybody.		7. Who implements the policy, and who is responsible for the policy?	<p>Building Control team</p> <p>Building Control Manager</p>		
8. Are there concerns that the policy <u>could</u> have a differential impact on racial groups?	Y	<input checked="" type="checkbox"/> N	Please explain Building regulations are encompassing			

<p>What existing evidence (either presumed or otherwise) do you have for this?</p>	<p>No issues raised from previous stakeholder questionnaires. Possible that those for whom English is not their first language may struggle with forms and support would be provided.</p>	
<p>9. Are there concerns that the policy <u>could</u> have a differential impact due to gender?</p>	<p>Y <input checked="" type="checkbox"/> N <input type="checkbox"/></p>	<p>As 8. above.</p>
<p>What existing evidence (either presumed or otherwise) do you have for this?</p>	<p>As 8. above.</p>	
<p>10. Are there concerns that the policy <u>could</u> have a differential impact due to disability?</p>	<p>Y <input type="checkbox"/> N <input checked="" type="checkbox"/></p>	<p>Implementation of Part M of the Building Regulations. The web pages have to conform to accessibility standards people with a disability may need modified equipment to access our system electronically. (Note. Planning Service information is available in other media).</p>
<p>What existing evidence (either presumed or otherwise) do you have for this?</p>	<p>Part M is inclusive of everybody.</p>	
<p>11. Are there concerns that the policy <u>could</u> have a differential impact due to sexual orientation?</p>	<p>Y <input type="checkbox"/> N <input checked="" type="checkbox"/></p>	<p>Not relevant.</p>
<p>What existing evidence (either presumed or otherwise) do you have for this?</p>		
<p>12. Are there concerns that the policy <u>could</u> have a differential impact due to their age?</p>	<p>Y <input type="checkbox"/> N <input checked="" type="checkbox"/></p>	<p>Implementation of Part M of the Building Regulations.</p>
<p>What existing evidence (either presumed or otherwise) do you have for this?</p>	<p>Part M is inclusive of everybody including life time homes for building of new homes.</p>	
<p>13. Are there concerns that the policy <u>could</u> have a differential impact due to their religious belief?</p>	<p>Y <input type="checkbox"/> N <input checked="" type="checkbox"/></p>	<p>Timing of home visits for people of particular faiths? May want particular gender to make the visit. May be particular requirements when visiting homes. Officers of certain faiths may not be welcomed.</p>

What existing evidence (either presumed or otherwise) do you have for this?			
14. Are there concerns that the policy <u>could</u> have a differential impact due to them having dependants/caring responsibilities?	Y	<input checked="" type="radio"/> N	Not relevant.
What existing evidence (either presumed or otherwise) do you have for this?			
15. Are there concerns that the policy <u>could</u> have a differential impact due to them have an offending past?	Y	<input checked="" type="radio"/> N	
What existing evidence (either presumed or otherwise) do you have for this?		We would not know.	
16. Are there concerns that the policy <u>could</u> have a differential impact due to them being Transgender or transsexual?	Y	<input checked="" type="radio"/> N	Not relevant.
What existing evidence (either presumed or otherwise) do you have for this?			
17. Could the differential impact identified in 8-16 amount to there being the potential for adverse impact in this policy/procedure/practice?	Y	<input checked="" type="radio"/> N	Please explain Not applicable.

<p>18. Can this adverse impact be justified on the grounds of promoting equality of opportunity for one group? Or any other reason?</p>	<p>Y</p>	<p>N</p>	<p>Please explain for each heading (questions 8-16) on a separate piece of paper.</p>
<p>Business improvement</p> <p>19. Is there any concern that there are unmet needs in relation to any of the above groups?</p>	<p>Y</p>	<p>N</p>	<p>Please explain</p> <p>Building Regulations is about an inclusive society and information is available through many media.</p>
<p>20. Does differential impact or unmet need cut across the equality strands (e.g. elder BME groups)?</p>	<p>Y</p>	<p>N</p>	<p>Please explain</p>
<p>21. If yes, should the full EIA be conducted jointly with another service area/contractor/partner/agency?</p>	<p>Y</p>	<p>N</p>	<p>Please explain</p>
<p>22. Is there a missed opportunity to improve your business in relation to any of the policies, procedures or practices to promote racial, gender, disability, age, sexual orientation, religion or belief equality?</p>			<p>Recognition of the requirements of various faiths when making home visits?</p>

23. Should the policy proceed to a full equality impact assessment?				Yes	No
24. If No, are there any changes required to the policy to improve it around the equality agenda?	Y	N			

Signed
(completing officer)

Date 23/10/08

Signed
(Head of Section)

Date 23/10/08

Countersigned
(HR representative)

Date November 2008