

Screening/Scoping Pro Forma

Section	Climate Change Team		Officer responsible for the screening/scoping	Garry Bosworth		
Name of Policy to be assessed	Climate Change Team		Date of Assessment	20/7/09	Is this a proposed new or existing policy/procedure/practice?	Existing
1. Briefly describe the aims, objectives and purpose of the policy/procedure/practice?	The climate change team is responsible for ensuring that the council achieves its targets under NI 185/186 and 188. Namely, reducing CO ₂ from the councils own operations, reducing CO ₂ per capita from within the borough and adapting to climate change. The team also ensures that corporate policies and strategies reflect these targets.					
2. Are there any associated or specific objectives of the policy/procedure/practice? Please explain.	To reduce energy use and embed sustainability in the council's corporate activities and policy. To reduce CO ₂ per capita within Guildford by 12% by 2012 (LAA with Surrey County Council). Meet the CAA corporate targets.					
3. Who is intended to benefit from this policy and in what way?	General Public, Guildford Borough Council, Spectrum Leisure Centre.					
4. What outcomes are wanted from this policy/procedures/practice?	As above.					
5. What factors/forces could contribute/detract from the outcomes?	Lack of resources (financial and staff). Changes in Government legislation. Priorities of Management Team and to a lesser extent councillors.					
6. Who are the main stakeholders in relation to the policy?	GBC & General Public (Schools, Community Groups and Faith Groups).		7. Who implements the policy, and who is responsible for the policy?	Head of Corporate Development Principal Climate Change Officer		
8. Are there concerns that the policy <u>could</u> have a differential impact on racial groups?	Y	N	Please explain Many of the leaflets and information sheets we distribute are produced by central Government organisations and are not available in different languages. Translation can be offered on request.			

<p>What existing evidence (either presumed or otherwise) do you have for this?</p>	<p>The Energy Savings Trust and Carbon Trust provide lots of information designed for members of the public. This is distributed at many of our road-shows and unfortunately is not available in different languages but the Council, on request, will make reasonable efforts to get documents translated for those who have only a basic understanding of English</p>	
<p>9. Are there concerns that the policy <u>could</u> have a differential impact due to gender?</p>	<p>Y</p>	<p>N</p>
<p>What existing evidence (either presumed or otherwise) do you have for this?</p>		
<p>10. Are there concerns that the policy <u>could</u> have a differential impact due to disability?</p>	<p>Y</p>	<p>N Information is available via the web. The Council will make documents available, on request, in alternative formats or through the website for people who are blind or partially sighted.</p> <p><i>Are there any arrangements/facilities available for disabled people who are not mobile to support them to support the Council to achieve its CO₂ targets. See also 'age' below.</i></p>
<p>What existing evidence (either presumed or otherwise) do you have for this?</p>	<p>No evidence of any particular issues.</p>	
<p>11. Are there concerns that the policy <u>could</u> have a differential impact due to sexual orientation?</p>	<p>Y</p>	<p>N</p>
<p>What existing evidence (either presumed or otherwise) do you have for this?</p>		
<p>12. Are there concerns that the policy <u>could</u> have a differential impact due to their age?</p>	<p>Y</p>	<p>N There may be some implications for the elderly in supporting the Council target reductions?</p>

What existing evidence (either presumed or otherwise) do you have for this?	No evidence to support this possibility.		
13. Are there concerns that the policy <u>could</u> have a differential impact due to their religious belief?	Y	<input checked="" type="checkbox"/> N	
What existing evidence (either presumed or otherwise) do you have for this?			
14. Are there concerns that the policy <u>could</u> have a differential impact due to them having dependants/caring responsibilities?	Y	<input checked="" type="checkbox"/> N	
What existing evidence (either presumed or otherwise) do you have for this?			
15. Are there concerns that the policy <u>could</u> have a differential impact due to them have an offending past?	Y	<input checked="" type="checkbox"/> N	
What existing evidence (either presumed or otherwise) do you have for this?			
16. Are there concerns that the policy <u>could</u> have a differential impact due to them being Transgender or transsexual?	Y	<input checked="" type="checkbox"/> N	
What existing evidence (either presumed or otherwise) do you have for this?			

<p>17. Could the differential impact identified in 8-16 amount to there being the potential for adverse impact in this policy/procedure/practice?</p>	<p>Y</p>	<p>N</p>	<p>Please explain Although information and leaflets are in English a translation service is available if requested.</p>
<p>18. Can this adverse impact be justified on the grounds of promoting equality of opportunity for one group? Or any other reason?</p>	<p>Y</p>	<p>N</p>	<p>Please explain for each heading (questions 8-16) on a separate piece of paper.</p>
<p>Business improvement</p> <p>19. Is there any concern that there are unmet needs in relation to any of the above groups?</p>	<p>Y</p>	<p>N</p>	<p>Please explain</p>
<p>20. Does differential impact or unmet need cut across the equality strands (e.g. elder BME groups)?</p>	<p>Y</p>	<p>N</p>	<p>Please explain</p>
<p>21. If yes, should the full EIA be conducted jointly with another service area/contractor/partner/agency?</p>	<p>Y</p>	<p>N</p>	<p>Please explain</p>

22. Is there a missed opportunity to improve your business in relation to any of the policies, procedures or practices to promote racial, gender, disability, age, sexual orientation, religion or belief equality?		Consider ways of ensuring that people from all groups can support the achieving of the Council's climate change targets,						
23. Should the policy proceed to a full equality impact assessment?	Y <input checked="" type="checkbox"/> N	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 80%;"></th> <th style="width: 10%; text-align: center;">Yes</th> <th style="width: 10%; text-align: center;">No</th> </tr> </thead> <tbody> <tr> <td style="height: 30px;"></td> <td></td> <td></td> </tr> </tbody> </table>		Yes	No			
	Yes	No						
24. If No, are there any changes required to the policy to improve it around the equality agenda?	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N	The public needs to be made aware that information is available in other languages and formats. If additional issues are identified then the service can be adapted as necessary.						

Signed
(completing officer)

Date July 2009

Signed
(Head of Section)

Date

Countersigned
(Corporate Diversity/Diversity/Policy Team)

Date August 2009